Work Package Solution

PLANNING

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| WBS | 1.1.1 |
| Work Package | Creation of Project |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | Planning of the project. Finding a client and forming a team. |
| Assumptions | The owner organization accepted the project. Group members are committed the project. |
| Risks | The owner organization is not committed to the time. |
| Risk Mitigation | Follow up the owner organization for future verifications of information. |
| Budget |  |
| Completion State | The owner organization accepted the project. The group members started to plan. |
| Reference Docs | **100** |

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| WBS | 1.1.2 |
| Work Package | Choose Project/Client |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | Choosing the possible client for the project. |
| Assumptions | The owner organization accepted the project. Group members are committed the project. |
| Risks | The owner organization is not committed to the time. |
| Risk Mitigation | Follow up the owner organization for the acceptance for the project. |
| Budget |  |
| Completion State | The owner organization accepted the project. The group members started to plan. |
| Reference Docs | **100** |

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| WBS | 1.1.3 |
| Work Package | Choose Adviser/Consultant |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | Finding professors that are in line with our course for future meetings and consultations. |
| Assumptions | The professor accepted the project. Group members setting up the meeting links every week. |
| Risks | The professor is unavailable on the certain time allotted. |
| Risk Mitigation | Follow up the professor for the acceptance. |
| Budget | **100** |
| Completion State | The professor accepted the project. The group members started to consult for the project. |
| Reference Docs | [Project Adviser Request Form\_RRV.pdf](https://asiapacificcollege.sharepoint.com/:b:/s/MNTSDEVMI201MI202MI203T3AY2021-2022/EZb7o2uccxZHvxWlwuVPMyYB2W6fzwdyUiLb37a4Ijs-Lg?e=uli0lI) |

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| WBS | 1.1.4 |
| Work Package | Design Thinking 1 |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team was assigned an assignment for us to understand how the project progresses. |
| Assumptions | The team turned in the assignment on time. |
| Risks | The team did not turn in the assignments on time. |
| Risk Mitigation | Follow up the other team members who did not turned in the assignment. |
| Budget | **200** |
| Completion State | The team turned in the assignment on time. |
| Reference Docs |  |

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| WBS | 1.1.5 |
| Work Package | Chapter 1 |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team started to work on chapter 1 of the project paper. |
| Assumptions | The team is committed to the project and completed the first chapter. |
| Risks | The team is not committed to the time. |
| Risk Mitigation | Follow up the team members who did not do their contribution for the project. |
| Budget | **100** |
| Completion State | Group members are committed to the project and completed the first chapter. |
| Reference Docs | [MLNSD Midterm Paper.docx](https://asiapacificcollege.sharepoint.com/:w:/s/MNTSDEVMI201MI202MI203T3AY2021-2022/ETTER-vYfT9Cri_-tzKYGtYBYy_et-S8HrI_Ul9LWgk2Wg?e=kPMKgV) |

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| WBS | 1.1.6 |
| Work Package | Chapter 2 |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team started to work on chapter 2 of the project paper. |
| Assumptions | The team is committed to the project and completed the second chapter. |
| Risks | The team is not committed to the time and project. |
| Risk Mitigation | Follow up the team members who did not do their contribution for the project. |
| Budget | **100** |
| Completion State | Group members are committed to the project and completed the first chapter. |
| Reference Docs | [MLNSD Midterm Paper.docx](https://asiapacificcollege.sharepoint.com/:w:/s/MNTSDEVMI201MI202MI203T3AY2021-2022/ETTER-vYfT9Cri_-tzKYGtYBYy_et-S8HrI_Ul9LWgk2Wg?e=kPMKgV) |

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| WBS | 1.1.7 |
| Work Package | Chapter 3 |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team started to work on chapter 2 of the project paper. |
| Assumptions | The team is committed to the project and completed the second chapter. |
| Risks | The team is not committed to the time and project. |
| Risk Mitigation | Follow up the team members who did not do their contribution for the project. |
| Budget | **100** |
| Completion State | Group members are committed to the project and completed the first chapter. |
| Reference Docs | [MLNSD Midterm Paper.docx](https://asiapacificcollege.sharepoint.com/:w:/s/MNTSDEVMI201MI202MI203T3AY2021-2022/ETTER-vYfT9Cri_-tzKYGtYBYy_et-S8HrI_Ul9LWgk2Wg?e=kPMKgV) |

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| WBS | 1.1.8 |
| Work Package | Midterm (Sprint 1) |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team revises the 1st, 2nd, and 3rd chapters of the project paper. |
| Assumptions | The team is committed to the project and completed the 3 chapters of the paper. |
| Risks | The team is not committed to the time and project. |
| Risk Mitigation | Follow up the team members who did not do their contribution for the project. |
| Budget | **100** |
| Completion State | Group members are committed to the project and completed the pre-defense. |
| Reference Docs |  |

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| WBS | 1.1.9 |
| Work Package | Comments Matrix |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team took notes on what is needed to improve on the first 3 chapters of the paper. |
| Assumptions | The team is committed to the project and improved the 3 chapters of the paper. |
| Risks | The team is not committed to the time and project. |
| Risk Mitigation | Follow up the team members who did not do their contribution for the project. |
| Budget |  |
| Completion State | The team is committed to the project and improved the 3 chapters of the paper. |
| Reference Docs | [Comment-Matrix\_MLNSD-FINALS.docx](https://asiapacificcollege.sharepoint.com/:w:/s/MNTSDEVMI201MI202MI203T3AY2021-2022/EWuM3IrtqzxLjKM5CfXQq4wB8MNb_YMfYGU20C0hiSMOPg?e=EMvyas) |

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| WBS | 1.1.10 |
| Work Package | Chapter 4 |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team started to work on chapter 4 of the project paper. |
| Assumptions | The team is committed to the project and completed the fourth chapter. |
| Risks | The team is not committed to the time and project. |
| Risk Mitigation | Follow up the team members who did not do their contribution for the project. |
| Budget | **100** |
| Completion State | The team is committed to the project and completed the fourth chapter. |
| Reference Docs | [MLNSD\_Re-Defense Paper (July 8, 2022).docx](https://asiapacificcollege.sharepoint.com/:w:/s/MSYADD1MI201MI203T1AY2022-2023-MLNSD/EQusY2ZrwldPu_aBUPXg0moBV1zomSH06JznmPIEe9ntwQ?e=09539j) |

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| WBS | 1.1.11 |
| Work Package | Chapter 5 |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team started to work on chapter 5 of the project paper. |
| Assumptions | The team is committed to the project and completed the fifth chapter. |
| Risks | The team is not committed to the time and project. |
| Risk Mitigation | Follow up the team members who did not do their contribution for the project. |
| Budget | **100** |
| Completion State | The team is committed to the project and completed the fifth chapter. |
| Reference Docs | [MLNSD\_Re-Defense Paper (July 8, 2022).docx](https://asiapacificcollege.sharepoint.com/:w:/s/MSYADD1MI201MI203T1AY2022-2023-MLNSD/EQusY2ZrwldPu_aBUPXg0moBV1zomSH06JznmPIEe9ntwQ?e=09539j) |

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| WBS | 1.1.12 |
| Work Package | Progression of Chapter 1, 2, and 3 |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team started to work on progressions of the project paper. |
| Assumptions | The team is committed to the project and completed the progressions. |
| Risks | The team is not committed to the time and project. |
| Risk Mitigation | Follow up the team members who did not do their contribution for the project. |
| Budget | **100** |
| Completion State | The team is committed to the project and completed the progressions. |
| Reference Docs | [Feasibility Progression\_MLNSD v2.docx](https://asiapacificcollege.sharepoint.com/:w:/s/MNTSDEVMI201MI202MI203T3AY2021-2022/EfDh3scoQR5MvE5gopkWqlABwwtvPWDfWF8KgIEQbnFNKg?e=OTtpu8) [Objectives Progression\_MLNSD (Final).docx](https://asiapacificcollege.sharepoint.com/:w:/s/MNTSDEVMI201MI202MI203T3AY2021-2022/EfgEXBK6_zpCrs7lBNrAjZ8BRKfcSYcJcTMC0npEeJ1pog?e=2Zffv0) [Release Plan Progression\_MLNSD v2.docx](https://asiapacificcollege.sharepoint.com/:w:/s/MNTSDEVMI201MI202MI203T3AY2021-2022/EbBHIkXs3LBJpkaPYID0rP4BW3MRb9XRnvRxNJOgoBJdxA?e=o31u7Q) [SOP Progression\_MLNSD (Final).docx](https://asiapacificcollege.sharepoint.com/:w:/s/MNTSDEVMI201MI202MI203T3AY2021-2022/ETI0I24LRBFKgk9GqwdOgCYBWU1U6XnqMlnL2XkrrBo3kQ?e=Xsb0nT) |

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| WBS | 1.1.13 |
| Work Package | Finals (Sprint 2) |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team took notes on what is needed to improve on the first 3 chapters of the paper. |
| Assumptions | The team is committed to the project and improved the 5 chapters of the paper. |
| Risks | The team is not committed to the time and project. |
| Risk Mitigation | Follow up the team members who did not do their contribution for the project. |
| Budget |  |
| Completion State | The team is committed to the project and improved the 5 chapters of the paper. |
| Reference Docs |  |

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| WBS | 1.1.14 |
| Work Package | Updated Comments Matrix and Paper |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team revised what is needed to improve on the 5 chapters of the paper. |
| Assumptions | The team is committed to the project and improved the 5 chapters of the paper. |
| Risks | The team is not committed to the time and project. |
| Risk Mitigation | Follow up the team members who did not do their contribution for the project. |
| Budget |  |
| Completion State | The team is committed to the project and improved the 5 chapters of the paper. |
| Reference Docs | [Comment-Matrix\_MLNSD-FINALS.docx](https://asiapacificcollege.sharepoint.com/:w:/s/MNTSDEVMI201MI202MI203T3AY2021-2022/EWuM3IrtqzxLjKM5CfXQq4wB8MNb_YMfYGU20C0hiSMOPg?e=rcvVbO) [MLNSD\_Re-Defense Paper.docx](https://asiapacificcollege.sharepoint.com/:w:/s/MNTSDEVMI201MI202MI203T3AY2021-2022/EcdnHtiG9PZHmaYodrrPFBIBecJZcrj11Y81c0iKMUC50w?e=fWMruQ) |

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| WBS | 1.1.15 |
| Work Package | Submission of Updated Comments Matrix and Final Paper |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team submitted the paper through uploading the file on MS Teams. |
| Assumptions | The team is committed to the project and submitted the paper. |
| Risks | The team is not committed to the time and project. |
| Risk Mitigation | Follow up the team members who did not do their contribution for the project. |
| Budget |  |
| Completion State | The team is committed to the project and submitted the paper. |
| Reference Docs | [Comment-Matrix\_MLNSD-FINALS.docx](https://asiapacificcollege.sharepoint.com/:w:/s/MNTSDEVMI201MI202MI203T3AY2021-2022/EWuM3IrtqzxLjKM5CfXQq4wB8MNb_YMfYGU20C0hiSMOPg?e=rcvVbO) [MLNSD\_Re-Defense Paper.docx](https://asiapacificcollege.sharepoint.com/:w:/s/MNTSDEVMI201MI202MI203T3AY2021-2022/EcdnHtiG9PZHmaYodrrPFBIBecJZcrj11Y81c0iKMUC50w?e=fWMruQ) |

ANALYSIS AND DESIGN

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| WBS | 1.2.1 |
| Work Package | Choose Adviser/Consultant |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | Finding professors that are in line with our course for future meetings and consultations. |
| Assumptions | The professor accepted the project. Group members set up meeting links every week. |
| Risks | The professor is unavailable at a certain time allotted. |
| Risk Mitigation | Follow up the professor for the acceptance. |
| Budget | **100** |
| Completion State | The professor accepted the project. The group members started to consult for the project. |
| Reference Docs | [Project Adviser Request Form\_MLNSD.docx](https://asiapacificcollege.sharepoint.com/:w:/s/MSYADD1MI201MI203T1AY2022-2023-MLNSD/EV3tzC6VxmlOrtwc5Pw072sB4OWhQfCIG4thnJMl-NlwZg?e=n1n0U8) [Project Consultant Form\_Mr Cabardo\_MLNSD.docx](https://asiapacificcollege.sharepoint.com/:w:/s/MSYADD1MI201MI203T1AY2022-2023-MLNSD/ETfxUocxf6hImz-fguLK5E4Br9Bqq_P6acgbeDjAH7tBbw?e=yc0kpy) |

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| WBS | 1.2.2 |
| Work Package | Compilation of MNTSDEV Requirements |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Mabelle Aspeli |
| Description | The team secretary copied the folder consisting of the requirements of the last MNTSDEV course. |
| Assumptions | The team secretary successfully copied the folder to the MSYADD1 teams under MLNSD’s team channel. |
| Risks | The team secretary did not fulfil her duty. |
| Risk Mitigation | Follow up the team secretary to copy the folder to the MLNSD’s team channel under MSYADD1 team. |
| Budget |  |
| Completion State | The team secretary successfully copied the folder to the MSYADD1 teams under MLNSD’s team channel. |
| Reference Docs | [MNTSDEV](https://asiapacificcollege.sharepoint.com/:f:/s/MSYADD1MI201MI203T1AY2022-2023-MLNSD/EphP06zv1ClJrsJS_N5ZhtAB-mfRSD-KhZkg95e_GmHT0Q?e=0vTckr) |

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| WBS | 1.2.3 |
| Work Package | Software Design |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team was assigned an assignment for us to understand how the project progresses. |
| Assumptions | The team turned in the assignment on time. |
| Risks | The team did not turn in the assignments on time. |
| Risk Mitigation | Follow up the team members who did not do their contribution for the project. |
| Budget | **100** |
| Completion State | The team turned in the assignment on time. |
| Reference Docs |  |

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| WBS | 1.2.4 |
| Work Package | MVC Infographic |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Nathaniel Sison |
| Description | The team member is assigned to do the team’s MVC infographic |
| Assumptions | The team member turned in the assignment on time. |
| Risks | The team did not turn in the assignments on time. |
| Risk Mitigation | Follow up the team members who did not do their contribution for the project. |
| Budget | **100** |
| Completion State | The team member turned in the assignment on time. |
| Reference Docs | [MVC Model\_MLNSD.pptx](https://asiapacificcollege.sharepoint.com/:p:/s/MSYADD1MI201MI203T1AY2022-2023-MLNSD/EWoOifEmomNOuU1q7Nys42AB-ScVKQdviwipX2HKVcmJtw?e=b2sHzb) |

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| WBS | 1.2.5 |
| Work Package | GitHub Repository |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team secretary gathered their GitHub usernames. They signed up/logged in into their GitHub accounts to be added on the team’s repository. |
| Assumptions | The team secretary submitted their GitHub usernames. |
| Risks | The team secretary did not submit their GitHub usernames. |
| Risk Mitigation | Follow up the team members who did not gave their GitHub usernames. |
| Budget |  |
| Completion State | The team secretary submitted their GitHub usernames. |
| Reference Docs | [MLNSD\_GitHub Usernames for Private Repository.docx](https://asiapacificcollege.sharepoint.com/:w:/s/MSYADD1MI201MI203T1AY2022-2023-MLNSD/ERGlO3gYg-BBpj05R6q0DbcBiX-aNOKebQ4IMiFOXQwdBQ?e=ApiwYq) |

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| WBS | 1.2.6 |
| Work Package | Case in Point: Big Ten University |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team is assigned to do the MVC infographic of the project. |
| Assumptions | The team is committed to the project and turned in the assignment. |
| Risks | The team is not committed to the project and did not turn in the assignment. |
| Risk Mitigation | Follow up the team members who did not do their contribution for the project. |
| Budget | **100** |
| Completion State | The team is committed to the project and turned in the assignment. |
| Reference Docs | **https://asiapacificcollege-my.sharepoint.com/:w:/g/personal/nmsison\_student\_apc\_edu\_ph/EZU\_WaVkEodKqku714LV2ggB6csGjy3hjqjVoYwWvCKARw** |

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| WBS | 1.2.7 |
| Work Package | Event Table |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team started to do the event table that is included in the paper. |
| Assumptions | The team is committed to the project and finished the event table on time. |
| Risks | The team is not committed to the project and did not finish the event table on time. |
| Risk Mitigation | Follow up the team members who did not do their contribution for the project. |
| Budget | **100** |
| Completion State | The team is committed to the project and finished the event table on time. |
| Reference Docs | [MSYADD1 Final Paper\_MLNSD.docx](https://asiapacificcollege.sharepoint.com/:w:/s/MSYADD1MI201MI203T1AY2022-2023-MLNSD/EZHRDWq6d95EnaGRQ-J8zxAB88ZjWRF39puUCswQ70XpDA?e=Psn6ya) |

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| WBS | 1.2.8 |
| Work Package | Use Case Diagram |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Dale Joshua Domingo |
| Description | The team member voluntarily did the Use Case Diagram for the project paper. |
| Assumptions | The team member is committed to the project and finishes his task on time. |
| Risks | The team member is not committed to the project and did not finish his task on time. |
| Risk Mitigation | Follow up the team members who did not do their contribution for the project. |
| Budget | **100** |
| Completion State | The team member is committed to the project and finished his task on time. |
| Reference Docs | [MSYADD1 Final Paper\_MLNSD.docx](https://asiapacificcollege.sharepoint.com/:w:/s/MSYADD1MI201MI203T1AY2022-2023-MLNSD/EZHRDWq6d95EnaGRQ-J8zxAB88ZjWRF39puUCswQ70XpDA?e=Psn6ya) |

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| WBS | 1.2.9 |
| Work Package | Use Case Full Description |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Mabelle Aspeli, Sofia Villamin, and Leigh Camara |
| Description | The team members voluntarily did the Use Case Full Description for the project paper. |
| Assumptions | The team members are committed to the project and finish their task on time. |
| Risks | The team is not committed to the time and project. |
| Risk Mitigation | Follow up the team members who did not do their contribution for the project. |
| Budget | **100** |
| Completion State | The team members are committed to the project and finished his task on time. |
| Reference Docs | [MSYADD1 Final Paper\_MLNSD.docx](https://asiapacificcollege.sharepoint.com/:w:/s/MSYADD1MI201MI203T1AY2022-2023-MLNSD/EZHRDWq6d95EnaGRQ-J8zxAB88ZjWRF39puUCswQ70XpDA?e=Psn6ya) |

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| WBS | 1.2.10 |
| Work Package | Data Flow Diagram |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Ludwig Angeles |
| Description | The team member voluntarily did the Data Flow Diagram for the project paper. |
| Assumptions | The team member is committed to the project and finishes his task on time. |
| Risks | The team member is not committed to the project and did not finish his task on time. |
| Risk Mitigation | Follow up the team members who did not do their contribution for the project. |
| Budget | **100** |
| Completion State | The team member is committed to the project and finished his task on time. |
| Reference Docs | [MSYADD1 Final Paper\_MLNSD.docx](https://asiapacificcollege.sharepoint.com/:w:/s/MSYADD1MI201MI203T1AY2022-2023-MLNSD/EZHRDWq6d95EnaGRQ-J8zxAB88ZjWRF39puUCswQ70XpDA?e=Psn6ya) |

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| WBS | 1.2.11 |
| Work Package | Context Flow Diagram |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team did the Context Flow Diagram for the project paper. |
| Assumptions | The team is committed to the project and finished the task on time. |
| Risks | The team is committed to the project and did not finish the task on time. |
| Risk Mitigation | Follow up the team members who did not do their contribution for the project. |
| Budget | **100** |
| Completion State | The team is committed to the project and finished the task on time. |
| Reference Docs | [MSYADD1\_MLNSD\_Final Paper.docx](https://asiapacificcollege.sharepoint.com/:w:/s/MSYADD1MI201MI203T1AY2022-2023-MLNSD/Edl8vERczPNEtaMHQNALIlgBS6SEoDFpSYL9Ibyx2uyZKA?e=zoi6VR) |

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| WBS | 1.2.12 |
| Work Package | Entity-Relationship Diagram |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Leigh Camara and Nathaniel Sison |
| Description | The team members voluntarily did the Entity-Relationship Diagram for the project paper. |
| Assumptions | The team members are committed to the project and finished his task on time. |
| Risks | The team member is not committed to the project and did not finish his task on time. |
| Risk Mitigation | Follow up the team members who did not do their contribution for the project. |
| Budget | **100** |
| Completion State | The team members are committed to the project and finished his task on time. |
| Reference Docs | [MSYADD1\_MLNSD\_Final Paper.docx](https://asiapacificcollege.sharepoint.com/:w:/s/MSYADD1MI201MI203T1AY2022-2023-MLNSD/Edl8vERczPNEtaMHQNALIlgBS6SEoDFpSYL9Ibyx2uyZKA?e=zzvSph) |

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| WBS | 1.2.13 |
| Work Package | Adviser/Consultant Meeting 1 |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team attended the meeting with the project’s adviser for consultation and other clarifications. |
| Assumptions | The team did clarify their questions and improved something on the paper. |
| Risks | The team did not attend the meeting, did not clarify their questions, and did not improve something on the paper. |
| Risk Mitigation | Follow up the team members who did not attend the meeting. |
| Budget |  |
| Completion State | The team attended the meeting, clarified their questions, and improved something on the paper. |
| Reference Docs |  |

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| WBS | 1.2.14 |
| Work Package | Submissions of Midterm Deliverables |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Mabelle Aspeli |
| Description | The team secretary proofread the paper and gathered the requirements for it to be emailed to the panelists. |
| Assumptions | The team secretary submitted the requirements to the panelists and to the course professor. |
| Risks | The team secretary did not submit the requirements to the panelists and to the course professor. |
| Risk Mitigation | Follow up the team secretary who did not submit the requirements. |
| Budget |  |
| Completion State | The team secretary submitted the requirements to the panelists and to the course professor. |
| Reference Docs | [Final Presentation Requirements](https://asiapacificcollege.sharepoint.com/:f:/s/MSYADD1MI201MI203T1AY2022-2023-MLNSD/EkSqjQFqCj1FqZQ-3Qf9YEABfrZ9r_I7lzDLuiQ--2FSCg?e=kjV4y5) |

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| --- | --- |
| WBS | 1.2.15 |
| Work Package | Midterm (Sprint 3) |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team took notes on what is needed to improve on the project paper. |
| Assumptions | The team is committed to the project and attended the pre-defense presentation. |
| Risks | The team is not committed to the project and did not attend the pre-defense presentation. |
| Risk Mitigation | Follow up the team members who did not attended the defense presentation. |
| Budget |  |
| Completion State | The team is committed to the project and improved the project paper. |
| Reference Docs | [Final Presentation Requirements](https://asiapacificcollege.sharepoint.com/:f:/s/MSYADD1MI201MI203T1AY2022-2023-MLNSD/EkSqjQFqCj1FqZQ-3Qf9YEABfrZ9r_I7lzDLuiQ--2FSCg?e=RX6Axd) |

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| --- | --- |
| WBS | 1.2.16 |
| Work Package | Comments Matrix |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team added notes on what is needed to improve on the project paper. |
| Assumptions | The team is committed to the project and improved the project paper. |
| Risks | The team is not committed to the project and did not improve the project paper. |
| Risk Mitigation | Follow up the team members who did not do their contribution for the project. |
| Budget |  |
| Completion State | The team is committed to the project and improved the project paper. |
| Reference Docs | [Comments Matrix\_MLNSD Final.docx](https://asiapacificcollege.sharepoint.com/:w:/s/MSYADD1MI201MI203T1AY2022-2023-MLNSD/ERFQQ5IJmJ5KrZspfFBit50B5DmdNFLyQd8gdBq3KpvuLA?e=0CM33p) |

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| WBS | 1.2.17 |
| Work Package | Paper Revision 1 |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team members revised the parts that are needed to improve. |
| Assumptions | The team member accomplished the task on time. |
| Risks | The team member did not accomplish the task on time. |
| Risk Mitigation | Follow up the team members who did not do their contribution for the project. |
| Budget | **100** |
| Completion State | The team member accomplished the task on time. |
| Reference Docs | [MSYADD1 Final Paper\_MLNSD.docx](https://asiapacificcollege.sharepoint.com/:w:/s/MSYADD1MI201MI203T1AY2022-2023-MLNSD/EZHRDWq6d95EnaGRQ-J8zxAB88ZjWRF39puUCswQ70XpDA?e=fwI39c) |

|  |  |
| --- | --- |
| WBS | 1.2.18 |
| Work Package | Activity Diagram |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Dale Domingo |
| Description | The team member is assigned to do the team’s Activity Diagram. |
| Assumptions | The team member accomplished the task on time. |
| Risks | The team member did not accomplish the task on time. |
| Risk Mitigation | Follow up the team members who did not do their contribution for the project. |
| Budget | **100** |
| Completion State | The team member accomplished the task on time. |
| Reference Docs | [MSYADD1 Final Paper\_MLNSD.docx](https://asiapacificcollege.sharepoint.com/:w:/s/MSYADD1MI201MI203T1AY2022-2023-MLNSD/EZHRDWq6d95EnaGRQ-J8zxAB88ZjWRF39puUCswQ70XpDA?e=fwI39c) |

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| --- | --- |
| WBS | 1.2.19 |
| Work Package | Object Diagram |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team is task do the Object Diagram for their project paper. |
| Assumptions | The team is committed to doing the said diagram. |
| Risks | The team is not committed to do the said diagram. |
| Risk Mitigation | Follow up the team members who did not do their contribution for the project. |
| Budget | **100** |
| Completion State | The team is committed to doing the said diagram. |
| Reference Docs | [MSYADD1 Final Paper\_MLNSD.docx](https://asiapacificcollege.sharepoint.com/:w:/s/MSYADD1MI201MI203T1AY2022-2023-MLNSD/EZHRDWq6d95EnaGRQ-J8zxAB88ZjWRF39puUCswQ70XpDA?e=fwI39c) |

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| --- | --- |
| WBS | 1.2.20 |
| Work Package | Class Diagram |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team is tasked to do the Class Diagram for their project paper. |
| Assumptions | The team is committed to doing the said diagram. |
| Risks | The team is not committed to do the said diagram. |
| Risk Mitigation | Follow up the team members who did not do their contribution for the project. |
| Budget | **100** |
| Completion State | The team is committed to doing the said diagram. |
| Reference Docs | [MSYADD1 Final Paper\_MLNSD.docx](https://asiapacificcollege.sharepoint.com/:w:/s/MSYADD1MI201MI203T1AY2022-2023-MLNSD/EZHRDWq6d95EnaGRQ-J8zxAB88ZjWRF39puUCswQ70XpDA?e=fwI39c) |

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| --- | --- |
| WBS | 1.2.21 |
| Work Package | Sequence Diagram |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team is tasked to do the Sequence Diagram for their project paper. |
| Assumptions | The team is committed to doing the said diagram. |
| Risks | The team is not committed to doing the said diagram. |
| Risk Mitigation | Follow up the team members who did not do their contribution for the project. |
| Budget | **100** |
| Completion State | The team is committed to doing the said diagram. |
| Reference Docs | [MSYADD1 Final Paper\_MLNSD.docx](https://asiapacificcollege.sharepoint.com/:w:/s/MSYADD1MI201MI203T1AY2022-2023-MLNSD/EZHRDWq6d95EnaGRQ-J8zxAB88ZjWRF39puUCswQ70XpDA?e=fwI39c) |

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| --- | --- |
| WBS | 1.2.22 |
| Work Package | State Machine Diagram |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Sofia Villamin |
| Description | The team member is tasked to do the State Machine Diagram for their project paper. |
| Assumptions | The team member is committed to do the said diagram. |
| Risks | The team member is not committed to do the said diagram. |
| Risk Mitigation | Follow up the team members who did not do their contribution for the project. |
| Budget | **100** |
| Completion State | The team member is committed to do the said diagram. |
| Reference Docs | [MSYADD1 Final Paper\_MLNSD.docx](https://asiapacificcollege.sharepoint.com/:w:/s/MSYADD1MI201MI203T1AY2022-2023-MLNSD/EZHRDWq6d95EnaGRQ-J8zxAB88ZjWRF39puUCswQ70XpDA?e=fwI39c) |

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| --- | --- |
| WBS | 1.2.23 |
| Work Package | Package Diagram |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Nathaniel Sison |
| Description | The team member is tasked to do the Package Diagram for their project paper. |
| Assumptions | The team finished to doing the said diagram. |
| Risks | The team is committed to doing the said diagram. |
| Risk Mitigation | Follow up the team members who did not do their contribution for the project. |
| Budget | **100** |
| Completion State | The team is finished to doing the said diagram. |
| Reference Docs | [MSYADD1 Final Paper\_MLNSD.docx](https://asiapacificcollege.sharepoint.com/:w:/s/MSYADD1MI201MI203T1AY2022-2023-MLNSD/EZHRDWq6d95EnaGRQ-J8zxAB88ZjWRF39puUCswQ70XpDA?e=fwI39c) |

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| --- | --- |
| WBS | 1.2.24 |
| Work Package | Component Diagram |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team is tasked to do the Component Diagram for their project paper. |
| Assumptions | The team finished to doing the said diagram. |
| Risks | The team is committed to doing the said diagram. |
| Risk Mitigation | Follow up the team members who did not do their contribution for the project. |
| Budget | **100** |
| Completion State | The team is finished to doing the said diagram. |
| Reference Docs | [MSYADD1 Final Paper\_MLNSD.docx](https://asiapacificcollege.sharepoint.com/:w:/s/MSYADD1MI201MI203T1AY2022-2023-MLNSD/EZHRDWq6d95EnaGRQ-J8zxAB88ZjWRF39puUCswQ70XpDA?e=fwI39c) |

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| WBS | 1.2.25 |
| Work Package | Deployment Diagram |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team is tasked to do the Deployment Diagram for their project paper. |
| Assumptions | The team is committed to doing the said diagram. |
| Risks | The team is not committed to the time and project. |
| Risk Mitigation | Follow up the team members who did not do their contribution for the project. |
| Budget | **100** |
| Completion State | The team is committed to doing the said diagram. |
| Reference Docs | [MSYADD1 Final Paper\_MLNSD.docx](https://asiapacificcollege.sharepoint.com/:w:/s/MSYADD1MI201MI203T1AY2022-2023-MLNSD/EZHRDWq6d95EnaGRQ-J8zxAB88ZjWRF39puUCswQ70XpDA?e=fwI39c) |

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| WBS | 1.2.26 |
| Work Package | Adviser/Consultant Meeting 2 |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team attended the meeting with the project’s adviser for consultation and other clarifications. |
| Assumptions | The team attended the meeting, clarify their questions, and improve something on the paper. |
| Risks | The team did not attend the meeting, did not clarify their questions, and did not improve something on the paper. |
| Risk Mitigation | Follow up the team members who did not attend the meeting. |
| Budget |  |
| Completion State | The team attended the meeting, clarify their questions, and improve something on the paper. |
| Reference Docs |  |

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| WBS | 1.2.27 |
| Work Package | Adviser/Consultant Meeting 3 |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team attended the meeting with the project’s adviser for consultation and other clarifications. |
| Assumptions | The team attended the meeting, clarify their questions, and improve something on the paper. |
| Risks | The team did not attend the meeting, did not clarify their questions, and did not improve something on the paper. |
| Risk Mitigation | Follow up the team members who did not attend the meeting. |
| Budget |  |
| Completion State | The team attended the meeting, clarify their questions, and improve something on the paper. |
| Reference Docs |  |

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| WBS | 1.2.28 |
| Work Package | Paper Revision 2 |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team scanned the panelists’ comments on what is needed to improve on the project paper. |
| Assumptions | The team is committed to the project and improved the project paper. |
| Risks | The team is not committed to the project and did not improve the project paper. |
| Risk Mitigation | Follow up the team members who did not do their contribution for the project. |
| Budget |  |
| Completion State | The team is committed to the project and improved the project paper. |
| Reference Docs | [MSYADD1 Final Paper\_MLNSD.docx](https://asiapacificcollege.sharepoint.com/:w:/s/MSYADD1MI201MI203T1AY2022-2023-MLNSD/EZHRDWq6d95EnaGRQ-J8zxAB88ZjWRF39puUCswQ70XpDA?e=fwI39c) |

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| --- | --- |
| WBS | 1.2.29 |
| Work Package | Mock Presentation |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team attended the meeting with the project’s adviser for finals presentation. |
| Assumptions | The team attended the meeting, did not clarify their questions, and did not improve something on the paper. |
| Risks | The team is not committed to the time and project. |
| Risk Mitigation | Follow up the team members who did not do their contribution for the project. |
| Budget |  |
| Completion State | The team is committed to the project and improved the 3 chapters of the paper. |
| Reference Docs | [MSYADD1 Final Documentation](https://asiapacificcollege.sharepoint.com/:f:/s/MSYADD1MI201MI203T1AY2022-2023-MLNSD/ErJw6Gm6sW9JrB8GtkVevwEBGRmdkLl5SqVJHcPG2w0OBA?e=pmeN2S) |

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| --- | --- |
| WBS | 1.2.30 |
| Work Package | Submission of Final Deliverables |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team secretary proofread the paper and gathered the requirements for it to be emailed to the panelists. |
| Assumptions | The team secretary submitted the requirements to the panelists and to the course professor. |
| Risks | The team secretary did not submit the requirements to the panelists and to the course professor. |
| Risk Mitigation | Follow up the team members who did not do their contribution for the project. |
| Budget |  |
| Completion State | Follow up the team secretary who did not submit the requirements. |
| Reference Docs | [MSYADD1 Final Documentation](https://asiapacificcollege.sharepoint.com/:f:/s/MSYADD1MI201MI203T1AY2022-2023-MLNSD/ErJw6Gm6sW9JrB8GtkVevwEBGRmdkLl5SqVJHcPG2w0OBA?e=pmeN2S) |

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| WBS | 1.2.31 |
| Work Package | Finals (Sprint 4) |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team took notes on what are needed to improve on the first 3 chapters of the paper. |
| Assumptions | The team is committed to the project and attended the defense presentation. |
| Risks | The team is not committed to the project and did not attend the pre-defense presentation. |
| Risk Mitigation | Follow up the team members who did not attended the defense presentation. |
| Budget |  |
| Completion State | The team is committed to the project and attended the defense presentation. |
| Reference Docs | [MSYADD1 Final Documentation](https://asiapacificcollege.sharepoint.com/:f:/s/MSYADD1MI201MI203T1AY2022-2023-MLNSD/ErJw6Gm6sW9JrB8GtkVevwEBGRmdkLl5SqVJHcPG2w0OBA?e=pmeN2S) |

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| --- | --- |
| WBS | 1.2.32 |
| Work Package | Paper Revision 3 |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team scanned the panelists’ comments on what is needed to improve on the project paper. |
| Assumptions | The team is committed to the project and improved the project paper. |
| Risks | The team is not committed to the time and project. |
| Risk Mitigation | Follow up the team members who did not do their contribution for the project. |
| Budget |  |
| Completion State | The team is committed to the project and improved the project paper. |
| Reference Docs | [MSYADD1 Final Documentation](https://asiapacificcollege.sharepoint.com/:f:/s/MSYADD1MI201MI203T1AY2022-2023-MLNSD/ErJw6Gm6sW9JrB8GtkVevwEBGRmdkLl5SqVJHcPG2w0OBA?e=pmeN2S) |

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| --- | --- |
| WBS | 1.2.33 |
| Work Package | Updated Comments Matrix and Paper |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team secretary proofread the paper and gathered the requirements for it to be uploaded on the Teams Channel. |
| Assumptions | The team secretary uploaded the requirements to the course professor. |
| Risks | The team secretary did not upload the requirements to the course professor. |
| Risk Mitigation | Follow up the team secretary who did not upload the final requirements to the course professor |
| Budget |  |
| Completion State | The team secretary submitted the requirements to the course professor. |
| Reference Docs | [Comments-Matrix\_MLNSD-Re-Defense.docx](https://asiapacificcollege.sharepoint.com/:w:/s/MSYADD1MI201MI203T1AY2022-2023-MLNSD/EZnguJxffapIq4ExcbeG6LwB0RmmXSwj5PBCrOk504IuKg?e=mhTLfZ) |

DEVELOPMENT, TESTING, AND DEPLOYMENT

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| WBS | 1.3.1 |
| Work Package | Choose Adviser/Consultant |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | Finding professors that are in line with our course for future meetings and consultations. |
| Assumptions | The professor accepted the project. Group members set up meeting links every week. |
| Risks | The professor is unavailable at a certain time allotted. |
| Risk Mitigation | Follow up the professor for the acceptance. |
| Budget | **100** |
| Completion State | The professor accepted the project. The group members started to consult for the project. |
| Reference Docs | [Project Adviser Request Form\_MLNSD (Signed).pdf](https://asiapacificcollege.sharepoint.com/:b:/s/MCSPROJMI201202/EcluI8qO5FlBoSKy3xHWMJoBnIsn2HQKQrIMhsGajKg2QQ?e=Ci8T1G)  [Project Consultant Request Form\_MLNSD (Signed).pdf](https://asiapacificcollege.sharepoint.com/:b:/s/MCSPROJMI201202/Ec-U4IrDiKRPhCkyqg2Okp8BsZRsa6O8rnGgX6EzvSZn4Q?e=bKrMou) |

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| WBS | 1.3.2 |
| Work Package | Compilation of MSYADD1 Requirements |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Mabelle Aspeli |
| Description | The team secretary copied the folder consisting of the requirements of the last MSYADD1 course. |
| Assumptions | The team secretary successfully copied the folder to the MCSPROJ teams under MLNSD’s team channel. |
| Risks | The team secretary did not fulfil her duty. |
| Risk Mitigation | Follow up the team secretary to copy the folder to the MLNSD’s team channel under MCSPROJ team. |
| Budget | **100** |
| Completion State | The team is committed to the project and improved the 3 chapters of the paper. |
| Reference Docs | [MSYADD1](https://asiapacificcollege.sharepoint.com/:f:/s/MCSPROJMI201202/EkY4vbMe8EJJhteJeKTSr_QB1iXv0hccCvidJHc1JLXhPg?e=AU11Xy) |

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| WBS | 1.3.3 |
| Work Package | Project Flow |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Mabelle Aspeli |
| Description | The team secretary volunteered on the said group work on tracking the project's progress. |
| Assumptions | The team member is committed to the project and accomplished the said deliverable. |
| Risks | The team member is not committed to the project and did not accomplish the said deliverable. |
| Risk Mitigation | Follow up the team members who did not do their contribution for the project. |
| Budget |  |
| Completion State | The team is committed to the project and accomplished the said deliverables. |
| Reference Docs | [MLNSD\_Statement of Work.docx](https://asiapacificcollege.sharepoint.com/:w:/s/PROJMANT3MI201MI203/EfA18rAWrEhPiSsJf426yN8B6Ts81JfL2SxDBYz_1p8TYQ?e=0ZtcfG) [MLNSD\_Project Charter Plan.docx](https://asiapacificcollege.sharepoint.com/:w:/s/PROJMANT3MI201MI203/EQj9N9nNkU1HoXekCBpn8XkBplRS8202D63OwnyLz9IpIw?e=RelODY) |

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| --- | --- |
| WBS | 1.3.4 |
| Work Package | Assigning Parts for SOW and Project Charter Plan |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Leigh Camara |
| Description | The team leader assigned the group work. Some initiated to do some of the parts. |
| Assumptions | The team is committed to the project and accomplished the said deliverables. |
| Risks | The team is not committed to the project and did not accomplish the said deliverables. |
| Risk Mitigation | Follow up the team members who did not do their contribution for the project. |
| Budget |  |
| Completion State | The team is committed to the project and accomplished the said deliverables. |
| Reference Docs | [MLNSD\_Statement of Work.docx](https://asiapacificcollege.sharepoint.com/:w:/s/PROJMANT3MI201MI203/EfA18rAWrEhPiSsJf426yN8B6Ts81JfL2SxDBYz_1p8TYQ?e=0ZtcfG) [MLNSD\_Project Charter Plan.docx](https://asiapacificcollege.sharepoint.com/:w:/s/PROJMANT3MI201MI203/EQj9N9nNkU1HoXekCBpn8XkBplRS8202D63OwnyLz9IpIw?e=RelODY) |

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| WBS | 1.3.5 |
| Work Package | Initial Project Charter Plan (Long Version) |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team started to read and understand how the document will be completed based on the template given to them. |
| Assumptions | The team is committed to the project and accomplished the said deliverable. |
| Risks | The team is not committed to the project and did not accomplish the said deliverables. |
| Risk Mitigation | Follow up the team members who did not do their contribution for the project. |
| Budget | **100** |
| Completion State | The team is committed to the project and accomplished the said deliverable. |
| Reference Docs | [MLNSD\_Project Charter Plan.docx](https://asiapacificcollege.sharepoint.com/:w:/s/PROJMANT3MI201MI203/EQj9N9nNkU1HoXekCBpn8XkBplRS8202D63OwnyLz9IpIw?e=HhVt6f) |

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| --- | --- |
| WBS | 1.3.5.1 |
| Work Package | Executive Summary |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team started to read and understand how the document will be completed based on the template given to them. |
| Assumptions | The team is committed to the project and accomplished the said deliverable. |
| Risks | The team is not committed to the project and did not accomplish the said deliverable. |
| Risk Mitigation | Follow up the team members who did not do their contribution for the project. |
| Budget | **100** |
| Completion State | The team is committed to the project and accomplished the said deliverable. |
| Reference Docs | [MLNSD\_Project Charter Plan.docx](https://asiapacificcollege.sharepoint.com/:w:/s/PROJMANT3MI201MI203/EQj9N9nNkU1HoXekCBpn8XkBplRS8202D63OwnyLz9IpIw?e=HhVt6f) |

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| --- | --- |
| WBS | 1.3.5.2 |
| Work Package | Risks |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team started to read and understand how the document will be completed based on the template given to them. |
| Assumptions | The team is committed to the project and accomplished the said deliverable. |
| Risks | The team is not committed to the project and did not accomplish the said deliverable. |
| Risk Mitigation | Follow up the team members who did not do their contribution for the project. |
| Budget | **100** |
| Completion State | The team is committed to the project and accomplished the said deliverable. |
| Reference Docs | [MLNSD\_Project Charter Plan.docx](https://asiapacificcollege.sharepoint.com/:w:/s/PROJMANT3MI201MI203/EQj9N9nNkU1HoXekCBpn8XkBplRS8202D63OwnyLz9IpIw?e=HhVt6f) |

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| WBS | 1.3.5.3 |
| Work Package | Project Purpose/Justification |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team started to read and understand how the document will be completed based on the template given to them. |
| Assumptions | The team is committed to the project and accomplished the said deliverable. |
| Risks | The team is not committed to the project and did not accomplish the said deliverable. |
| Risk Mitigation | Follow up the team members who did not do their contribution for the project. |
| Budget | **200** |
| Completion State | The team is committed to the project and accomplished the said deliverable. |
| Reference Docs | [MLNSD\_Project Charter Plan.docx](https://asiapacificcollege.sharepoint.com/:w:/s/PROJMANT3MI201MI203/EQj9N9nNkU1HoXekCBpn8XkBplRS8202D63OwnyLz9IpIw?e=HhVt6f) |

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| --- | --- |
| WBS | 1.3.5.4 |
| Work Package | Project Description |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team started to read and understand how the document will be completed based on the template given to them. |
| Assumptions | The team is committed to the project and accomplished the said deliverable. |
| Risks | The team is not committed to the project and did not accomplish the said deliverable. |
| Risk Mitigation | Follow up the team members who did not do their contribution for the project. |
| Budget | **200** |
| Completion State | The team is committed to the project and accomplished the said deliverable. |
| Reference Docs | [MLNSD\_Project Charter Plan.docx](https://asiapacificcollege.sharepoint.com/:w:/s/PROJMANT3MI201MI203/EQj9N9nNkU1HoXekCBpn8XkBplRS8202D63OwnyLz9IpIw?e=HhVt6f) |

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| WBS | 1.3.5.5 |
| Work Package | Preliminary Scope Statement |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team started to read and understand how the document will be completed based on the template given to them. |
| Assumptions | The team is committed to the project and accomplished the said deliverable. |
| Risks | The team is not committed to the project and did not accomplish the said deliverable. |
| Risk Mitigation | Follow up the team members who did not do their contribution for the project. |
| Budget | **300** |
| Completion State | The team is committed to the project and accomplished the said deliverable. |
| Reference Docs | [MLNSD\_Project Charter Plan.docx](https://asiapacificcollege.sharepoint.com/:w:/s/PROJMANT3MI201MI203/EQj9N9nNkU1HoXekCBpn8XkBplRS8202D63OwnyLz9IpIw?e=HhVt6f) |

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| WBS | 1.3.5.6 |
| Work Package | Summary Milestone Schedule |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team started to read and understand how the document will be completed based on the template given to them. |
| Assumptions | The team is committed to the project and accomplished the said deliverable. |
| Risks | The team is not committed to the project and did not accomplish the said deliverable. |
| Risk Mitigation | Follow up the team members who did not do their contribution for the project. |
| Budget | **300** |
| Completion State | The team is committed to the project and accomplished the said deliverable. |
| Reference Docs | [MLNSD\_Project Charter Plan.docx](https://asiapacificcollege.sharepoint.com/:w:/s/PROJMANT3MI201MI203/EQj9N9nNkU1HoXekCBpn8XkBplRS8202D63OwnyLz9IpIw?e=HhVt6f) |

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| WBS | 1.3.5.7 |
| Work Package | Project Deliverables |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team started to read and understand how the document will be completed based on the template given to them. |
| Assumptions | The team is committed to the project and accomplished the said deliverable. |
| Risks | The team is not committed to the project and did not accomplish the said deliverable. |
| Risk Mitigation | Follow up the team members who did not do their contribution for the project. |
| Budget | **300** |
| Completion State | The team is committed to the project and accomplished the said deliverable. |
| Reference Docs | [MLNSD\_Project Charter Plan.docx](https://asiapacificcollege.sharepoint.com/:w:/s/PROJMANT3MI201MI203/EQj9N9nNkU1HoXekCBpn8XkBplRS8202D63OwnyLz9IpIw?e=HhVt6f) |

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| WBS | 1.3.5.8 |
| Work Package | Project Approval Requirements |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team started to read and understand how the document will be completed based on the template given to them. |
| Assumptions | The team is committed to the project and accomplished the said deliverable. |
| Risks | The team is not committed to the project and did not accomplish the said deliverable. |
| Risk Mitigation | Follow up the team members who did not do their contribution for the project. |
| Budget | **300** |
| Completion State | The team is committed to the project and accomplished the said deliverable. |
| Reference Docs | [MLNSD\_Project Charter Plan.docx](https://asiapacificcollege.sharepoint.com/:w:/s/PROJMANT3MI201MI203/EQj9N9nNkU1HoXekCBpn8XkBplRS8202D63OwnyLz9IpIw?e=HhVt6f) |

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| WBS | 1.3.5.9 |
| Work Package | Project Manager |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team started to read and understand how the document will be completed based on the template given to them. |
| Assumptions | The team is committed to the project and accomplished the said deliverable. |
| Risks | The team is not committed to the project and did not accomplish the said deliverable. |
| Risk Mitigation | Follow up the team members who did not do their contribution for the project. |
| Budget | **200** |
| Completion State | The team is committed to the project and accomplished the said deliverable. |
| Reference Docs | [MLNSD\_Project Charter Plan.docx](https://asiapacificcollege.sharepoint.com/:w:/s/PROJMANT3MI201MI203/EQj9N9nNkU1HoXekCBpn8XkBplRS8202D63OwnyLz9IpIw?e=HhVt6f) |

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| WBS | 1.3.5.10 |
| Work Package | Authorization |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Sofia Villamin |
| Description | The team member contacted the client for them to review the whole document and to sign if they agreed with what was written. |
| Assumptions | The team member fulfilled its duty to send the document for the client’s signature. |
| Risks | The team member fulfilled its duty to send the document for the client’s signature. |
| Risk Mitigation | Follow up the team member who oversees this part of the deliverable. |
| Budget | **200** |
| Completion State | The team member fulfilled its duty to send the document for the client’s signature. |
| Reference Docs | [MLNSD\_Project Charter Plan.docx](https://asiapacificcollege.sharepoint.com/:w:/s/PROJMANT3MI201MI203/EQj9N9nNkU1HoXekCBpn8XkBplRS8202D63OwnyLz9IpIw?e=HhVt6f) |

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| WBS | 1.3.6 |
| Work Package | Statement of Work |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team started to read and understand how the document will be completed based on the template given to them. |
| Assumptions | The team is committed to the project and accomplished the said deliverable. |
| Risks | The team is not committed to the project and did not accomplish the said deliverable. |
| Risk Mitigation | Follow up the team members who did not do their contribution for the project. |
| Budget | **200** |
| Completion State | The team is committed to the project and accomplished the said deliverable. |
| Reference Docs | [MLNSD\_Statement of Work.docx](https://asiapacificcollege.sharepoint.com/:w:/s/PROJMANT3MI201MI203/EfA18rAWrEhPiSsJf426yN8B6Ts81JfL2SxDBYz_1p8TYQ?e=3ptgrc) |

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| WBS | 1.3.6.1 |
| Work Package | Introduction/Background |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team started to read and understand how the document will be completed based on the template given to them. |
| Assumptions | The team is committed to the project and accomplished the said deliverable. |
| Risks | The team is not committed to the project and did not accomplish the said deliverable. |
| Risk Mitigation | Follow up the team members who did not do their contribution for the project. |
| Budget | **200** |
| Completion State | The team is committed to the project and accomplished the said deliverable. |
| Reference Docs | [MLNSD\_Statement of Work.docx](https://asiapacificcollege.sharepoint.com/:w:/s/PROJMANT3MI201MI203/EfA18rAWrEhPiSsJf426yN8B6Ts81JfL2SxDBYz_1p8TYQ?e=3ptgrc) |

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| WBS | 1.3.6.2 |
| Work Package | Scope of Work |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team started to read and understand how the document will be completed based on the template given to them. |
| Assumptions | The team is committed to the project and accomplished the said deliverable. |
| Risks | The team is not committed to the project and did not accomplish the said deliverable. |
| Risk Mitigation | Follow up the team members who did not do their contribution for the project. |
| Budget | **200** |
| Completion State | The team is committed to the project and accomplished the said deliverable. |
| Reference Docs | [MLNSD\_Statement of Work.docx](https://asiapacificcollege.sharepoint.com/:w:/s/PROJMANT3MI201MI203/EfA18rAWrEhPiSsJf426yN8B6Ts81JfL2SxDBYz_1p8TYQ?e=3ptgrc) |

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| WBS | 1.3.6.3 |
| Work Package | Period of Performance |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team started to read and understand how the document will be completed based on the template given to them. |
| Assumptions | The team is committed to the project and accomplished the said deliverable. |
| Risks | The team is not committed to the project and did not accomplish the said deliverable. |
| Risk Mitigation | Follow up the team members who did not do their contribution for the project. |
| Budget | **200** |
| Completion State | The team is committed to the project and accomplished the said deliverable. |
| Reference Docs | [MLNSD\_Statement of Work.docx](https://asiapacificcollege.sharepoint.com/:w:/s/PROJMANT3MI201MI203/EfA18rAWrEhPiSsJf426yN8B6Ts81JfL2SxDBYz_1p8TYQ?e=3ptgrc) |

|  |  |
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| WBS | 1.3.6.4 |
| Work Package | Place of Performance |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team started to read and understand how the document will be completed based on the template given to them. |
| Assumptions | The team is committed to the project and accomplished the said deliverable. |
| Risks | The team is not committed to the project and did not accomplish the said deliverable. |
| Risk Mitigation | Follow up the team members who did not do their contribution for the project. |
| Budget | **200** |
| Completion State | The team is committed to the project and accomplished the said deliverable. |
| Reference Docs | [MLNSD\_Statement of Work.docx](https://asiapacificcollege.sharepoint.com/:w:/s/PROJMANT3MI201MI203/EfA18rAWrEhPiSsJf426yN8B6Ts81JfL2SxDBYz_1p8TYQ?e=3ptgrc) |

|  |  |
| --- | --- |
| WBS | 1.3.6.5 |
| Work Package | Work Requirements |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team started to read and understand on how the document will be completed based on the template given to them. |
| Assumptions | The team is committed to the project and accomplished the said deliverable. |
| Risks | The team is not committed to the project and did not accomplish the said deliverable. |
| Risk Mitigation | Follow up the team members who did not do their contribution for the project. |
| Budget | **200** |
| Completion State | The team is committed to the project and accomplished the said deliverable. |
| Reference Docs | [MLNSD\_Statement of Work.docx](https://asiapacificcollege.sharepoint.com/:w:/s/PROJMANT3MI201MI203/EfA18rAWrEhPiSsJf426yN8B6Ts81JfL2SxDBYz_1p8TYQ?e=3ptgrc) |

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| WBS | 1.3.6.6 |
| Work Package | Schedule/Milestones |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team started to read and understand how the document will be completed based on the template given to them. |
| Assumptions | The team is committed to the project and accomplished the said deliverable. |
| Risks | The team is not committed to the project and did not accomplish the said deliverable. |
| Risk Mitigation | Follow up the team members who did not do their contribution for the project. |
| Budget | **200** |
| Completion State | The team is committed to the project and accomplished the said deliverable. |
| Reference Docs | [MLNSD\_Statement of Work.docx](https://asiapacificcollege.sharepoint.com/:w:/s/PROJMANT3MI201MI203/EfA18rAWrEhPiSsJf426yN8B6Ts81JfL2SxDBYz_1p8TYQ?e=3ptgrc) |

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| WBS | 1.3.6.7 |
| Work Package | Acceptance Criteria |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team started to read and understand how the document will be completed based on the template given to them. |
| Assumptions | The team is committed to the project and accomplished the said deliverable. |
| Risks | The team is not committed to the project and did not accomplish the said deliverable. |
| Risk Mitigation | Follow up the team members who did not do their contribution for the project. |
| Budget | **200** |
| Completion State | The team is committed to the project and accomplished the said deliverable. |
| Reference Docs | [MLNSD\_Statement of Work.docx](https://asiapacificcollege.sharepoint.com/:w:/s/PROJMANT3MI201MI203/EfA18rAWrEhPiSsJf426yN8B6Ts81JfL2SxDBYz_1p8TYQ?e=3ptgrc) |

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| WBS | 1.3.6.8 |
| Work Package | Other Requirements |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team started to read and understand how the document will be completed based on the template given to them. |
| Assumptions | The team is committed to the project and accomplished the said deliverable. |
| Risks | The team is not committed to the project and did not accomplish the said deliverable. |
| Risk Mitigation | Follow up the team members who did not do their contribution for the project. |
| Budget | **200** |
| Completion State | The team is committed to the project and accomplished the said deliverable. |
| Reference Docs | [MLNSD\_Statement of Work.docx](https://asiapacificcollege.sharepoint.com/:w:/s/PROJMANT3MI201MI203/EfA18rAWrEhPiSsJf426yN8B6Ts81JfL2SxDBYz_1p8TYQ?e=3ptgrc) |

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| WBS | 1.3.5.9 |
| Work Package | Acceptance |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Sofia Villamin |
| Description | The team member contacted the client for them to review the whole document and to sign if they agreed to what it was written. |
| Assumptions | The team member fulfilled its duty to send the document for the client’s signature. |
| Risks | The team member fulfilled its duty to send the document for the client’s signature. |
| Risk Mitigation | Follow up the team member who oversees this part of the deliverable. |
| Budget | **200** |
| Completion State | The team member fulfilled its duty to send the document for the client’s signature. |
| Reference Docs | [MLNSD\_Statement of Work.docx](https://asiapacificcollege.sharepoint.com/:w:/s/PROJMANT3MI201MI203/EfA18rAWrEhPiSsJf426yN8B6Ts81JfL2SxDBYz_1p8TYQ?e=3ptgrc) |

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| WBS | 1.3.7 |
| Work Package | Project Scope and Vision |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team member contacted the client for them to review the whole document and to sign if they agreed to what was written. |
| Assumptions | The team is committed to the project and accomplished the said deliverable. |
| Risks | The team is not committed to the project and did not accomplish the said deliverable. |
| Risk Mitigation | Follow up the team members who did not do their contribution for the project. |
| Budget | **200** |
| Completion State | The team is committed to the project and accomplished the said deliverable. |
| Reference Docs | [MLNSD\_Project Vision and Scope.docx](https://asiapacificcollege.sharepoint.com/:w:/s/PROJMANT3MI201MI203/EfbeE_hFcX5Hq2vGfB2lLfEBSWHEVfbDpo1hd4ozFsrrJg?e=wjrnwQ) |

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| --- | --- |
| WBS | 1.3.7.1 |
| Work Package | Business Requirements |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team started to read and understand how the document will be completed based on the template given to them. |
| Assumptions | The team is committed to the project and accomplished the said deliverable. |
| Risks | The team is not committed to the project and did not accomplish the said deliverable. |
| Risk Mitigation | Follow up the team members who did not do their contribution for the project. |
| Budget | **500** |
| Completion State | The team is committed to the project and accomplished the said deliverable. |
| Reference Docs | [MLNSD\_Project Vision and Scope.docx](https://asiapacificcollege.sharepoint.com/:w:/s/PROJMANT3MI201MI203/EfbeE_hFcX5Hq2vGfB2lLfEBSWHEVfbDpo1hd4ozFsrrJg?e=wjrnwQ) |

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| WBS | 1.3.7.2 |
| Work Package | Business Objectives and Success Criteria |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team started to read and understand how the document will be completed based on the template given to them. |
| Assumptions | The team is committed to the project and accomplished the said deliverable. |
| Risks | The team is not committed to the project and did not accomplish the said deliverable. |
| Risk Mitigation | Follow up the team members who did not do their contribution for the project. |
| Budget | **200** |
| Completion State | The team is committed to the project and accomplished the said deliverable. |
| Reference Docs | [MLNSD\_Project Vision and Scope.docx](https://asiapacificcollege.sharepoint.com/:w:/s/PROJMANT3MI201MI203/EfbeE_hFcX5Hq2vGfB2lLfEBSWHEVfbDpo1hd4ozFsrrJg?e=wjrnwQ) |

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| WBS | 1.3.7.3 |
| Work Package | Vision of the Solution |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team started to read and understand how the document will be completed based on the template given to them. |
| Assumptions | The team is committed to the project and accomplished the said deliverable. |
| Risks | The team is not committed to the project and did not accomplish the said deliverable. |
| Risk Mitigation | Follow up the team members who did not do their contribution for the project. |
| Budget | **200** |
| Completion State | The team is committed to the project and accomplished the said deliverable. |
| Reference Docs | [MLNSD\_Project Vision and Scope.docx](https://asiapacificcollege.sharepoint.com/:w:/s/PROJMANT3MI201MI203/EfbeE_hFcX5Hq2vGfB2lLfEBSWHEVfbDpo1hd4ozFsrrJg?e=wjrnwQ) |

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| WBS | 1.3.7.4 |
| Work Package | Scope and Limitations |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team started to read and understand how the document will be completed based on the template given to them. |
| Assumptions | The team is committed to the project and accomplished the said deliverable. |
| Risks | The team is not committed to the project and did not accomplish the said deliverable. |
| Risk Mitigation | Follow up the team members who did not do their contribution for the project. |
| Budget | **200** |
| Completion State | The team is committed to the project and accomplished the said deliverable. |
| Reference Docs | [MLNSD\_Project Vision and Scope.docx](https://asiapacificcollege.sharepoint.com/:w:/s/PROJMANT3MI201MI203/EfbeE_hFcX5Hq2vGfB2lLfEBSWHEVfbDpo1hd4ozFsrrJg?e=wjrnwQ) |

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| WBS | 1.3.7.5 |
| Work Package | Business Context |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team started to read and understand how the document will be completed based on the template given to them. |
| Assumptions | The team is committed to the project and accomplished the said deliverable. |
| Risks | The team is not committed to the project and did not accomplish the said deliverable. |
| Risk Mitigation | Follow up the team members who did not do their contribution for the project. |
| Budget | **200** |
| Completion State | The team is committed to the project and accomplished the said deliverable. |
| Reference Docs | [MLNSD\_Project Vision and Scope.docx](https://asiapacificcollege.sharepoint.com/:w:/s/PROJMANT3MI201MI203/EfbeE_hFcX5Hq2vGfB2lLfEBSWHEVfbDpo1hd4ozFsrrJg?e=wjrnwQ) |

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| WBS | 1.3.8 |
| Work Package | Activity List |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Mabelle Aspeli |
| Description | The team member was tasked to do the said deliverable since she has the Gantt Chart and WBS. |
| Assumptions | The team is committed to the project and accomplished the said deliverable. |
| Risks | The team is not committed to the project and did not accomplish the said deliverable. |
| Risk Mitigation | Follow up the team members who did not do their contribution for the project. |
| Budget | **500** |
| Completion State | The team is committed to the project and accomplished the said deliverable. |
| Reference Docs | [Activity List\_MLNSD.docx](https://asiapacificcollege.sharepoint.com/:w:/s/PROJMANT3MI201MI203/EctM-c6R1_BPkI66KHyio0wB4KSMyi8WpCgc29Le6pu1Ew?e=G4vbUZ) |

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| WBS | 1.3.9 |
| Work Package | MCSPROJ Course Paper |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team started to read and understand on how the document will be completed based on the template given to them. |
| Assumptions | The team is committed to the project and accomplished the said deliverable. |
| Risks | The team is not committed to the project and did not accomplish the said deliverable. |
| Risk Mitigation | Follow up the team members who did not do their contribution for the project. |
| Budget | **500** |
| Completion State | The team is committed to the project and accomplished the said deliverable. |
| Reference Docs | [MLNSD\_Final Paper.docx](https://asiapacificcollege.sharepoint.com/:w:/s/PROJMANT3MI201MI203/EfaG-6HjHStNuOL8sjTudJIB4b_GczY6y5lJe5ciiX3TXg?e=0IKiBs) |

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| WBS | 1.3.10 |
| Work Package | Team Meeting 1 |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team attended the meeting for help and other clarifications. |
| Assumptions | The team attended the meeting, clarify their questions, and improve something on the paper. |
| Risks | The team did not attend the meeting, did not clarify their questions, and did not improve something on the paper. |
| Risk Mitigation | Follow up the team members who did not attend the meeting. |
| Budget |  |
| Completion State | The team attended the meeting, clarify their questions, and improve something on the paper. |
| Reference Docs |  |

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| WBS | 1.3.11 |
| Work Package | Initial Work Breakdown Structure (WBS) |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Mabelle Aspeli |
| Description | The team member was tasked to make the said deliverable since she has the Gantt Chart and Activity List. |
| Assumptions | The team member is committed to the project and accomplished the said deliverable. |
| Risks | The team member is not committed to the project and did not accomplish the said deliverable. |
| Risk Mitigation | Follow up the team member who is assigned for this deliverable. |
| Budget | **300** |
| Completion State | The team member is committed to the project and accomplished the said deliverable. |
| Reference Docs | **https://drive.google.com/file/d/1QZnTtu8O47KsEQhmDJOcatDO5a3XVIID/view?usp=sharing** |

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| WBS | 1.3.12 |
| Work Package | Team Meeting 2 |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team attended the meeting for help and other clarifications. |
| Assumptions | The team attended the meeting, clarify their questions, and improve something on the paper. |
| Risks | The team did not attend the meeting, did not clarify their questions, and did not improve something on the paper. |
| Risk Mitigation | Follow up the team members who did not attend the meeting. |
| Budget |  |
| Completion State | The team attended the meeting, clarify their questions, and improve something on the paper. |
| Reference Docs |  |

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| WBS | 1.3.13 |
| Work Package | Improvement Matrix |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Leigh Camara and Mabelle Aspeli |
| Description | The team members were tasked to do the said deliverable, collecting the past comments of the panelists during each defense. |
| Assumptions | The team members are committed to the project and accomplished the said deliverable. |
| Risks | The team members are not committed to the project and did not accomplish the said deliverable. |
| Risk Mitigation | Follow up the team members who is assigned for this deliverable. |
| Budget | **100** |
| Completion State | The team member is committed to the project and accomplished the said deliverable. |
| Reference Docs | [Improvement Matrix\_MLNSD.docx](https://asiapacificcollege.sharepoint.com/:w:/s/PROJMANT3MI201MI203/EewR3xgZnhZPkaAHW39uvQgBkHpUMjiD2MXT0KC7HXsuKA?e=o1ebkK) |

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| WBS | 1.3.14 |
| Work Package | Midterm (Sprint 5) |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team presented their project and took notes on what is needed to improve on the project paper. |
| Assumptions | The team is committed to the project and improved the project paper. |
| Risks | The team is not committed to the time and did not improve anything on the project paper. |
| Risk Mitigation | Follow up the team members who did not do their contribution for the project. |
| Budget |  |
| Completion State | The team is committed to the project and improved the project paper. |
| Reference Docs | [MCSPROJ Paper\_MLNSD.docx](https://asiapacificcollege.sharepoint.com/:w:/s/PROJMANT3MI201MI203/EcS5HYczOH1Gm6uoBn1ntd0BG4sRna8AnxwhK47cFR4lOw?e=tQNYgD) |

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| WBS | 1.3.15 |
| Work Package | Midterm Comment Matrix |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team added the notes what is needed to improve on the project paper. |
| Assumptions | The team is committed to the project and improved the project paper. |
| Risks | The team is not committed to the time and did not improve anything on the project paper. |
| Risk Mitigation | Follow up the team members who did not do their contribution for the project. |
| Budget |  |
| Completion State | The team is committed to the project and improved the project paper. |
| Reference Docs | [MCSPROJ Paper\_MLNSD.docx](https://asiapacificcollege.sharepoint.com/:w:/s/PROJMANT3MI201MI203/EcS5HYczOH1Gm6uoBn1ntd0BG4sRna8AnxwhK47cFR4lOw?e=tQNYgD) |

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| WBS | 1.3.16 |
| Work Package | User Project Review |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team provided information that the client might need for future purposes. |
| Assumptions | The team is committed to the project and improved the project paper. |
| Risks | The team is not committed to the time and did not improve anything on the project paper. |
| Risk Mitigation | Follow up the team members who did not do their contribution for the project. |
| Budget |  |
| Completion State | The team is committed to the project and improved the project paper. |
| Reference Docs |  |

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| WBS | 1.3.17 |
| Work Package | Team Meeting 3 |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team attended the meeting for help and other clarifications. |
| Assumptions | The team attended the meeting, clarify their questions, and improve something on the paper. |
| Risks | The team did not attend the meeting, did not clarify their questions, and did not improve something on the paper. |
| Risk Mitigation | Follow up the team members who did not attend the meeting. |
| Budget |  |
| Completion State | The team attended the meeting, clarify their questions, and improve something on the paper. |
| Reference Docs |  |

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| WBS | 1.3.18 |
| Work Package | Test Case |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team started to read and understand how the document will be completed based on the template given to them. |
| Assumptions | The team is committed to the project and accomplished the said deliverable. |
| Risks | The team is not committed to the project and did not accomplish the said deliverable. |
| Risk Mitigation | Follow up the team members who did not do their contribution for the project. |
| Budget | **500** |
| Completion State | The team is committed to the project and accomplished the said deliverable. |
| Reference Docs | [Test Case MLNSD.xlsx](https://asiapacificcollege.sharepoint.com/:x:/s/PROJMANT3MI201MI203/EZMbX_g-YWNAuMtBNb5fBbkBYB5x-hQDW0ecuTOXhpxMDA?e=Y82yQA) |

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| WBS | 1.3.19 |
| Work Package | Initial Quality Management Plan |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team started to read and understand how the document will be completed based on the template given to them. |
| Assumptions | The team is committed to the project and accomplished the said deliverable. |
| Risks | The team is not committed to the project and did not accomplish the said deliverable. |
| Risk Mitigation | Follow up the team members who did not do their contribution for the project. |
| Budget | **500** |
| Completion State | The team is committed to the project and accomplished the said deliverable. |
| Reference Docs | [MLNSD\_Quality Management Plan.docx](https://asiapacificcollege.sharepoint.com/:w:/s/PROJMANT3MI201MI203/ESvV-utbnhFDoOp9i01zDj8B6DiAM9bkSasP6qgu2mihwQ?e=dOYgI0) |

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| WBS | 1.3.20 |
| Work Package | Software Requirement Specifications |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team started to read and understand how the document will be completed based on the template given to them. |
| Assumptions | The team is committed to the project and accomplished the said deliverable. |
| Risks | The team is not committed to the project and did not accomplish the said deliverable. |
| Risk Mitigation | Follow up the team members who did not do their contribution for the project. |
| Budget | **500** |
| Completion State | The team is committed to the project and accomplished the said deliverable. |
| Reference Docs | [MCSPROJ Software Requirement Specifications\_MLNSD.docx](https://asiapacificcollege.sharepoint.com/:w:/s/PROJMANT3MI201MI203/EZgJK-ehsaBKjRdFh7QISsIBB9TaMTLOWZpeIT5aU8Q3nQ?e=wuoZal) |

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| WBS | 1.3.21 |
| Work Package | Adviser/Consultant Meeting 4 |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team attended the meeting with the project’s adviser for consultation and other clarifications. |
| Assumptions | The team did clarify their questions and improved something on the paper. |
| Risks | The team did not attend the meeting, did not clarify their questions, and did not improve something on the paper. |
| Risk Mitigation | Follow up the team members who did not attend the meeting. |
| Budget |  |
| Completion State | The team attended the meeting, clarified their questions, and improved something on the paper. |
| Reference Docs |  |

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| WBS | 1.3.22 |
| Work Package | Adviser/Consultant Meeting 5 |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team attended the meeting with the project’s adviser for consultation and other clarifications. |
| Assumptions | The team did clarify their questions and improved something on the paper. |
| Risks | The team did not attend the meeting, did not clarify their questions, and did not improve something on the paper. |
| Risk Mitigation | Follow up the team members who did not attend the meeting. |
| Budget |  |
| Completion State | The team attended the meeting, clarified their questions, and improved something on the paper. |
| Reference Docs |  |

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| WBS | 1.3.23 |
| Work Package | Finals (Sprint 6) |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team presented their project and took notes on what is needed to improve on the project paper. |
| Assumptions | The team is committed to the project and improved the project paper. |
| Risks | The team is not committed to the time and did not improve anything on the project paper. |
| Risk Mitigation | Follow up the team members who did not do their contribution for the project. |
| Budget |  |
| Completion State | The team is committed to the project and improved the project paper. |
| Reference Docs | [Finals Requirements](https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Eo8_d8hWQBBFh8MRoy-hFu0BOY1LULOiOc_JMwJlUWrhMQ?e=9LFlbJ) |

PROJECT MANAGEMENT

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| WBS | 1.4.1 |
| Work Package | Team Meeting 4 |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team attended the meeting for help and other clarifications. |
| Assumptions | The team attended the meeting, clarify their questions, and improve something on the paper. |
| Risks | The team did not attend the meeting, did not clarify their questions, and did not improve something on the paper. |
| Risk Mitigation | Follow up the team members who did not attend the meeting. |
| Budget |  |
| Completion State | The team attended the meeting, clarify their questions, and improve something on the paper. |
| Reference Docs |  |

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| WBS | 1.4.2 |
| Work Package | Business Case |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team started to read and understand how the document will be completed based on the template given to them. |
| Assumptions | The team is committed to the project and accomplished the said deliverable. |
| Risks | The team is not committed to the project and did not accomplish the said deliverable. |
| Risk Mitigation | Follow up the team members who did not do their contribution for the project. |
| Budget | **500** |
| Completion State | The team is committed to the project and accomplished the said deliverable. |
| Reference Docs | [MLNSD\_Business Case.docx](https://asiapacificcollege.sharepoint.com/:w:/s/PROJMANT3MI201MI203/EYTFuSd6MJZPkoAI241qsTABbInW8zR8KE5Wpr1z2T1_ZQ?e=TqZQou) |

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| WBS | 1.4.3 |
| Work Package | Project Charter Plan (Short Version) |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team started to read and understand how the document will be completed based on the template given to them. |
| Assumptions | The team is committed to the project and accomplished the said deliverable. |
| Risks | The team is not committed to the project and did not accomplish the said deliverable. |
| Risk Mitigation | Follow up the team members who did not do their contribution for the project. |
| Budget | **200** |
| Completion State | The team is committed to the project and accomplished the said deliverable. |
| Reference Docs | [MLNSD\_Project Charter.docx](https://asiapacificcollege.sharepoint.com/:w:/s/PROJMANT3MI201MI203/EY0VQsMxHN1Hq2ivHFuMdZwBBS1boqGbF6K3KKsBvi3h-g?e=hkMyZN) |

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| WBS | 1.4.4 |
| Work Package | TOPCIT Project Management Quizlet |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team was assigned an assignment for us to understand how the project progresses. |
| Assumptions | The team turned in the assignment on time. |
| Risks | The team did not turn in the assignments on time. |
| Risk Mitigation | Follow up the other team members who did not turned in the assignment. |
| Budget | **500** |
| Completion State | The team turned in the assignment on time. |
| Reference Docs |  |

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| WBS | 1.4.5 |
| Work Package | Stakeholder Analysis |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team started to read and understand how the document will be completed based on the template given to them. |
| Assumptions | The team is committed to the project and accomplished the said deliverable. |
| Risks | The team is not committed to the project and did not accomplish the said deliverable. |
| Risk Mitigation | Follow up the team members who did not do their contribution for the project. |
| Budget | **500** |
| Completion State | The team is committed to the project and accomplished the said deliverable. |
| Reference Docs | [MLNSD\_Stakeholder Analysis.xlsx](https://asiapacificcollege.sharepoint.com/:x:/s/PROJMANT3MI201MI203/EfC9GxWPokBIqn9POWPrKBgBJ-maR2zdZa2efZSmPm5sfA?e=ha0d3g) |

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| WBS | 1.4.6 |
| Work Package | Stakeholder Management Strategy |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team started to read and understand how the document will be completed based on the template given to them. |
| Assumptions | The team is committed to the project and accomplished the said deliverable. |
| Risks | The team is not committed to the project and did not accomplish the said deliverable. |
| Risk Mitigation | Follow up the team members who did not do their contribution for the project. |
| Budget | **500** |
| Completion State | The team is committed to the project and accomplished the said deliverable. |
| Reference Docs | [MLNSD\_Stakeholder Management Strategy.docx](https://asiapacificcollege.sharepoint.com/:w:/s/PROJMANT3MI201MI203/EUyUKjUgWN1EqDQ37gbBf3MB2_bXbGaX6uBtodsJtM9TEw?e=xHao87) |

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| WBS | 1.4.7 |
| Work Package | Choose Project Adviser/Consultant |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Dale Domingo |
| Description | Finding professors that are in line with our course for future meetings and consultations. |
| Assumptions | The professor accepted the project. Group members setting up the meeting links every week. |
| Risks | The professor is unavailable on the certain time allotted. |
| Risk Mitigation | Follow up the professor for the acceptance. |
| Budget | **500** |
| Completion State | The professor accepted the project. The group members started to consult for the project. |
| Reference Docs | [Forms](https://asiapacificcollege.sharepoint.com/:f:/s/PROJMANT3MI201MI203/Eg2nVc9Fje1Mt_IW02wuakkB6IdgXJip-MiLdWiyUUVhVg?e=mKPdlV) |

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| WBS | 1.4.8 |
| Work Package | Team Meeting 5 |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team attended the meeting for help and other clarifications. |
| Assumptions | The team attended the meeting, clarify their questions, and improve something on the paper. |
| Risks | The team did not attend the meeting, did not clarify their questions, and did not improve something on the paper. |
| Risk Mitigation | Follow up the team members who did not attend the meeting. |
| Budget |  |
| Completion State | The team attended the meeting, clarify their questions, and improve something on the paper. |
| Reference Docs | **https://asiapacificcollege.sharepoint.com/sites/PROJMANT3MI201MI203/Shared%20Documents/Group%2003%20Team%20MLNSD/Recordings/Meeting%20in%20Group%2003%20Team%20MLNSD-20230413\_105700-Meeting%20Recording.mp4?web=1** |

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| WBS | 1.4.9 |
| Work Package | Team Meeting 6 |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team attended the meeting for help and other clarifications. |
| Assumptions | The team attended the meeting, clarify their questions, and improve something on the paper. |
| Risks | The team did not attend the meeting, did not clarify their questions, and did not improve something on the paper. |
| Risk Mitigation | Follow up the team members who did not attend the meeting. |
| Budget |  |
| Completion State | The team attended the meeting, clarify their questions, and improve something on the paper. |
| Reference Docs | **https://asiapacificcollege.sharepoint.com/sites/PROJMANT3MI201MI203/Shared%20Documents/Group%2003%20Team%20MLNSD/Recordings/Meeting%20in%20\_Group%2003%20Team%20MLNSD\_-20230420\_104436-Meeting%20Recording.mp4?web=1** |

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| WBS | 1.4.10 |
| Work Package | Team Meeting 7 |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team attended the meeting for help and other clarifications. |
| Assumptions | The team attended the meeting, clarify their questions, and improve something on the paper. |
| Risks | The team did not attend the meeting, did not clarify their questions, and did not improve something on the paper. |
| Risk Mitigation | Follow up the team members who did not attend the meeting. |
| Budget |  |
| Completion State | The team attended the meeting, clarify their questions, and improve something on the paper. |
| Reference Docs | **https://asiapacificcollege.sharepoint.com/sites/PROJMANT3MI201MI203/Shared%20Documents/Group%2003%20Team%20MLNSD/Recordings/Meeting%20in%20\_Group%2003%20Team%20MLNSD\_-20230427\_100435-Meeting%20Recording.mp4?web=1** |

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| --- | --- |
| WBS | 1.4.11 |
| Work Package | Cost Management Plan |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team started to read and understand how the document will be completed based on the template given to them. |
| Assumptions | The team is committed to the project and accomplished the said deliverable. |
| Risks | The team is not committed to the project and did not accomplish the said deliverable. |
| Risk Mitigation | Follow up the team members who did not do their contribution for the project. |
| Budget | **500** |
| Completion State | The team is committed to the project and accomplished the said deliverable. |
| Reference Docs | [Cost Management Plan\_MLNSD.docx](https://asiapacificcollege.sharepoint.com/:w:/s/PROJMANT3MI201MI203/EUL0Xd3K7DJErRX-V-sSkwMBiUM5TZrNuxAnHcvUGvuq9w?e=HF4ULY) |

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| --- | --- |
| WBS | 1.4.12 |
| Work Package | Schedule Management Plan |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team started to read and understand how the document will be completed based on the template given to them. |
| Assumptions | The team is committed to the project and accomplished the said deliverable. |
| Risks | The team is not committed to the project and did not accomplish the said deliverable. |
| Risk Mitigation | Follow up the team members who did not do their contribution for the project. |
| Budget | **500** |
| Completion State | The team is committed to the project and accomplished the said deliverable. |
| Reference Docs | [Schedule Management Plan\_MLNSD.docx](https://asiapacificcollege.sharepoint.com/:w:/s/PROJMANT3MI201MI203/ERPsB0JVM59EmWooFUswSssBE9nalhujh4qkugY1GluTrg?e=Q7Ob09) |

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| WBS | 1.4.13 |
| Work Package | Scope Management Plan |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team started to read and understand how the document will be completed based on the template given to them. |
| Assumptions | The team is committed to the project and accomplished the said deliverable. |
| Risks | The team is not committed to the project and did not accomplish the said deliverable. |
| Risk Mitigation | Follow up the team members who did not do their contribution for the project. |
| Budget | **500** |
| Completion State | The team is committed to the project and accomplished the said deliverable. |
| Reference Docs | [Scope Management Plan\_MLNSD.docx](https://asiapacificcollege.sharepoint.com/:w:/s/PROJMANT3MI201MI203/ETyTJkaDAcVGkbDP5zud6igB65bXN8aHGn93kNYCxICsSA?e=gF0Nxr) |

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| WBS | 1.4.14 |
| Work Package | Work Package Solution |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Mabelle Aspeli |
| Description | The team member started to read and understand how the document will be completed based on the template given to them. |
| Assumptions | The team member is committed to the project and accomplished the said deliverable. |
| Risks | The team member is not committed to the project and did not accomplish the said deliverable. |
| Risk Mitigation | Follow up the team member who is assigned for the said deliverable. |
| Budget | **200** |
| Completion State | The team member is committed to the project and accomplished the said deliverable. |
| Reference Docs | [Work Package Solution.docx](https://asiapacificcollege.sharepoint.com/:w:/s/PROJMANT3MI201MI203/ESy3G_omUElPncJdJ0X3_i0BnZ5qvTQxf7mntn-ovklPbg?e=0eZYRq) |

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| WBS | 1.4.15 |
| Work Package | Team Meeting 8 |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team attended the meeting for help and other clarifications. |
| Assumptions | The team attended the meeting, clarify their questions, and improve something on the paper. |
| Risks | The team did not attend the meeting, did not clarify their questions, and did not improve something on the paper. |
| Risk Mitigation | Follow up the team members who did not attend the meeting. |
| Budget |  |
| Completion State | The team attended the meeting, clarify their questions, and improve something on the paper. |
| Reference Docs | **https://asiapacificcollege.sharepoint.com/sites/PROJMANT3MI201MI203/Shared%20Documents/Group%2003%20Team%20MLNSD/Recordings/Meeting%20in%20Group%2003%20Team%20MLNSD-20230502\_140841-Meeting%20Recording.mp4?web=1** |

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| --- | --- |
| WBS | 1.4.16 |
| Work Package | Adviser/Consultant Meeting 6 |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team attended the meeting for help and other clarifications. |
| Assumptions | The team attended the meeting, clarify their questions, and improve something on the paper. |
| Risks | The team did not attend the meeting, did not clarify their questions, and did not improve something on the paper. |
| Risk Mitigation | Follow up the team members who did not attend the meeting. |
| Budget |  |
| Completion State | The team attended the meeting, clarify their questions, and improve something on the paper. |
| Reference Docs |  |

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| --- | --- |
| WBS | 1.4.17 |
| Work Package | Initial Wiki Page Encoding |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team encoded the contents of each management plan and introduction about the team and the client. |
| Assumptions | The team attended the meeting, clarify their questions, and improve something on the paper. |
| Risks | The team did not attend the meeting, did not clarify their questions, and did not improve something on the paper. |
| Risk Mitigation | Follow up the team members who did not contribute. |
| Budget |  |
| Completion State | The team is committed to the project and accomplished the said deliverable. |
| Reference Docs |  |

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| WBS | 1.4.18 |
| Work Package | Project Management Plan |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team dissected the different management plans. |
| Assumptions | The team members are committed to the project and accomplished the said deliverable. |
| Risks | The team member is not committed to the project and did not accomplish the said deliverable. |
| Risk Mitigation | Follow up the team members who did not contribute. |
| Budget |  |
| Completion State | The team members are committed to the project and accomplished the said deliverable. |
| Reference Docs |  |

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| WBS | 1.4.18.1 |
| Work Package | Staffing Management Plan |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team members started to read and understand how the document will be completed based on the template given to them. |
| Assumptions | The team members are committed to the project and accomplished the said deliverable. |
| Risks | The team members are not committed to the project and did not accomplish the said deliverable. |
| Risk Mitigation | Follow up the team members who did not contribute anything on the paper. |
| Budget |  |
| Completion State | The team attended the meeting, clarify their questions, and improve something on the paper. |
| Reference Docs | **https://asiapacificcollege.sharepoint.com/sites/PROJMANT3MI201MI203/Shared%20Documents/Group%2003%20Team%20MLNSD/Recordings/Meeting%20in%20Group%2003%20Team%20MLNSD-20230502\_140841-Meeting%20Recording.mp4?web=1** |

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| --- | --- |
| WBS | 1.4.18.2 |
| Work Package | Change Management Plan |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team members started to read and understand how the document will be completed based on the template given to them. |
| Assumptions | The team members are committed to the project and accomplished the said deliverable. |
| Risks | The team members are not committed to the project and did not accomplish the said deliverable. |
| Risk Mitigation | Follow up the team members who did not contribute. |
| Budget | **200** |
| Completion State | The team members are committed to the project and accomplished the said deliverable. |
| Reference Docs |  |

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| WBS | 1.4.18.3 |
| Work Package | Communication Management Plan |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team members started to read and understand how the document will be completed based on the template given to them. |
| Assumptions | The team members are committed to the project and accomplished the said deliverable. |
| Risks | The team members are not committed to the project and did not accomplish the said deliverable. |
| Risk Mitigation | Follow up the team members who did not contribute. |
| Budget | **200** |
| Completion State | The team members are committed to the project and accomplished the said deliverable. |
| Reference Docs |  |

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| WBS | 1.4.18.4 |
| Work Package | Final Quality Management Plan |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team members started to read and understand how the document will be completed based on the template given to them. |
| Assumptions | The team members are committed to the project and accomplished the said deliverable. |
| Risks | The team members are not committed to the project and did not accomplish the said deliverable. |
| Risk Mitigation | Follow up the team members who did not contribute. |
| Budget | **200** |
| Completion State | The team members are committed to the project and accomplished the said deliverable. |
| Reference Docs |  |

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| WBS | 1.4.18.5 |
| Work Package | Risk Management Plan |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team members started to read and understand how the document will be completed based on the template given to them. |
| Assumptions | The team members are committed to the project and accomplished the said deliverable. |
| Risks | The team members are not committed to the project and did not accomplish the said deliverable. |
| Risk Mitigation | Follow up the team members who did not contribute. |
| Budget | **200** |
| Completion State | The team members are committed to the project and accomplished the said deliverable. |
| Reference Docs |  |

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| WBS | 1.4.18.6 |
| Work Package | Procurement Plan |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team members started to read and understand how the document will be completed based on the template given to them. |
| Assumptions | The team members are committed to the project and accomplished the said deliverable. |
| Risks | The team members are not committed to the project and did not accomplish the said deliverable. |
| Risk Mitigation | Follow up the team members who did not contribute. |
| Budget | **200** |
| Completion State | The team members are committed to the project and accomplished the said deliverable. |
| Reference Docs |  |

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| WBS | 1.4.18.7 |
| Work Package | Implementation Plan |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team members started to read and understand how the document will be completed based on the template given to them. |
| Assumptions | The team members are committed to the project and accomplished the said deliverable. |
| Risks | The team members are not committed to the project and did not accomplish the said deliverable. |
| Risk Mitigation | Follow up the team members who did not contribute. |
| Budget | **200** |
| Completion State | The team members are committed to the project and accomplished the said deliverable. |
| Reference Docs |  |

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| WBS | 1.4.18.8 |
| Work Package | Project Management Approach |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team members started to read and understand how the document will be completed based on the template given to them. |
| Assumptions | The team members are committed to the project and accomplished the said deliverable. |
| Risks | The team members are not committed to the project and did not accomplish the said deliverable. |
| Risk Mitigation | Follow up the team members who did not contribute. |
| Budget | **200** |
| Completion State | The team members are committed to the project and accomplished the said deliverable. |
| Reference Docs |  |

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| WBS | 1.4.18.9 |
| Work Package | Company Profile |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Sofia Villamin |
| Description | The team member provided the company’s information. |
| Assumptions | The team member is committed to the project and accomplished the said deliverable. |
| Risks | The team member is not committed to the project and did not accomplish the said deliverable. |
| Risk Mitigation | Follow up the team member who is assigned for this task |
| Budget | **200** |
| Completion State | The team member is committed to the project and accomplished the said deliverable. |
| Reference Docs |  |

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| WBS | 1.4.19 |
| Work Package | Team Meeting 9 |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team attended the meeting for help and other clarifications. |
| Assumptions | The team attended the meeting, clarify their questions, and improve something on the paper. |
| Risks | The team did not attend the meeting, did not clarify their questions, and did not improve something on the paper. |
| Risk Mitigation | Follow up the team members who did not attend the meeting. |
| Budget |  |
| Completion State | The team attended the meeting, clarify their questions, and improve something on the paper. |
| Reference Docs |  |

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| WBS | 1.4.20 |
| Work Package | 1st Individual Weekly Status Report |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team compiled their weekly contributions on the project. |
| Assumptions | The team turned in early. |
| Risks | The team turned in late. |
| Risk Mitigation | Follow up the team members who did not turned in. |
| Budget |  |
| Completion State | The team turned in early. |
| Reference Docs |  |

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| WBS | 1.4.21 |
| Work Package | PMI 7th Edition Quizlet |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team was assigned an assignment for us to understand how the project progresses. |
| Assumptions | The team turned in the assignment on time. |
| Risks | The team did not turn in the assignments on time. |
| Risk Mitigation | Follow up the other team members who did not turned in the assignment. |
| Budget | **200** |
| Completion State | The team turned in the assignment on time. |
| Reference Docs |  |

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| WBS | 1.4.22 |
| Work Package | Final Project Charter Plan (Long Version) |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team members started to read and understand how the document will be completed based on the template given to them. |
| Assumptions | The team members are committed to the project and accomplished the said deliverable. |
| Risks | The team members are not committed to the project and did not accomplish the said deliverable. |
| Risk Mitigation | Follow up the team members who did not contribute. |
| Budget | **200** |
| Completion State | The team members are committed to the project and accomplished the said deliverable. |
| Reference Docs |  |

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| WBS | 1.4.23 |
| Work Package | Stakeholder Analysis |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Sofia Villamin |
| Description | The team member provided the company’s information. |
| Assumptions | The team member is committed to the project and accomplished the said deliverable. |
| Risks | The team member is not committed to the project and did not accomplish the said deliverable. |
| Risk Mitigation | Follow up the team member who is assigned for this task |
| Budget | **200** |
| Completion State | The team member is committed to the project and accomplished the said deliverable. |
| Reference Docs |  |

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| WBS | 1.4.24 |
| Work Package | 2nd Individual Weekly Status Report |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team compiled their weekly contributions on the project. |
| Assumptions | The team turned in early. |
| Risks | The team turned in late. |
| Risk Mitigation | Follow up the team members who did not turned in. |
| Budget |  |
| Completion State | The team turned in early. |
| Reference Docs |  |

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| WBS | 1.4.25 |
| Work Package | Adviser/Consultant Meeting 7 |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team attended the meeting for help and other clarifications. |
| Assumptions | The team attended the meeting, clarify their questions, and improve something on the paper. |
| Risks | The team did not attend the meeting, did not clarify their questions, and did not improve something on the paper. |
| Risk Mitigation | Follow up the team members who did not attend the meeting. |
| Budget |  |
| Completion State | The team attended the meeting, clarify their questions, and improve something on the paper. |
| Reference Docs |  |

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| WBS | 1.4.26 |
| Work Package | PMBOK Quizlet |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team was assigned an assignment for us to understand how the project progresses. |
| Assumptions | The team turned in the assignment on time. |
| Risks | The team did not turn in the assignments on time. |
| Risk Mitigation | Follow up the other team members who did not turned in the assignment. |
| Budget | **200** |
| Completion State | The team turned in the assignment on time. |
| Reference Docs |  |

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| WBS | 1.4.27 |
| Work Package | Final Work Breakdown Structure (WBS) |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Mabelle Aspeli |
| Description | The team member encoded the remaining tasks. |
| Assumptions | The team member is committed to the project and accomplished the said deliverable. |
| Risks | The team member is not committed to the project and did not accomplish the said deliverable. |
| Risk Mitigation | Follow up the team member who is assigned for the said deliverable. |
| Budget | **200** |
| Completion State | The team member is committed to the project and accomplished the said deliverable. |
| Reference Docs |  |

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| WBS | 1.4.28 |
| Work Package | Final Wiki Page Encoding |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team encoded the contents of each management plan and introduction about the team and the client. |
| Assumptions | The team attended the meeting, clarify their questions, and improve something on the paper. |
| Risks | The team did not attend the meeting, did not clarify their questions, and did not improve something on the paper. |
| Risk Mitigation | Follow up the team members who did not contribute. |
| Budget |  |
| Completion State | The team is committed to the project and accomplished the said deliverable. |
| Reference Docs |  |

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| WBS | 1.4.29 |
| Work Package | Finals (Sprint 7) |
| Package Owner | Leigh Camara |
| Owner Organization | Villamin Wood and Iron Works |
| Participants | Team MLNSD |
| Description | The team presented their project and took notes on what is needed to improve on the project paper. |
| Assumptions | The team is committed to the project and improved the project paper. |
| Risks | The team is not committed to the time and did not improve anything on the project paper. |
| Risk Mitigation | Follow up the team members who did not do their contribution for the project. |
| Budget |  |
| Completion State | The team is committed to the project and improved the project paper. |
| Reference Docs |  |